



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING MINUTES

May 03, 2022, 6:00 PM

Gig Harbor Civic Center - Council Chambers 3510 Grandview Street, Gig Harbor, WA 98335

Call to Order (Time: 6:00 PM)

Commissioner Roll Call:

	Present	Excused	Comment
Steve Nixon, President	Present		
Maryellen (Missy) Hill, Clerk	Present		
Amanda Babich		Excused	
Kurt Grimmer	Present		
Laurel Kingsbury	Present		
Quorum – Yes			

ITEM 1 President's Report

Thank You to Park Services Director, Denis Ryan, for the Study Session Tour

ITEM 2 Executive Director's Report

Updates:

1. New IT Manager, Jeff Foster, introduction
2. Phase 1 of the Community Recreation Center project is out for bid until May 12, 2022. Construction contract coming to a future meeting
3. Rosedale Hall Renovation request for qualifications is open soon.

ITEM 3 Special Presentations

3a. March 2022 Financial Report

PowerPoint Presentation by Director of Finance and Administration Sherman Enstrom.

- Tax collection starts in March

3b. Recreation Services Presentation

PowerPoint Presentation by Recreation Services, Matthew Kerns, for Recreation Options for Expanding Programming and Next Steps

- Teen Advisory Committee (TAC) Update
- Summer Camp Data Breakdown
- ePACT Emergency Network
- Specialized Recreation Update by Denise Tremblay
 - Adding camp this year
 - The new volunteer has allowed for a support group for parents
 - Modified Walking Club
- Field and Facilities Rentals Update by Aiden Krug



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

- Added Pickleball Lines at Sehmel, Hales Pass, and Rosedale
- Pink Gorilla Espresso will be the new concession stand, starting 6/1/2022 at Sehmel.
- Rental Use Data
- Sports and Fitness Update by Brian Miller
 - Baseball season recap
 - Survey results
 - Team Sideline software has improved team communication
- Special Events Update
 - Under the Sea Dances are on Friday, May 6 and Saturday, May 7.
 - Bike Bash is May 21, 2022
 - Family Fun Fest Saturday, June 25, 2022
 - Movies in the Park this Summer, every Friday in July
 - NoonTunes, Music & Motivation
 - Family Concert in the Park, August 27th
- Preview of items that are in the works
- Recreation Assessment

Commissioner Questions: Can existing TAC members recruit? **Staff answer:** Yes, and there is recruiting at Events. **Commissioner Question:** Do you know what the waitlists are for? **Staff Answer:** Harry Potter, Games Galore, Soccer, Basketball. **Commissioner Question:** Kiwanis has a KEY club for adults with Special Needs, could they participate or sponsor a service project? **Staff Answer:** This sounds like it has a lot of potential. **Commissioner Comment on Specialized Rec:** Thank you, Denise, for your dedication. We want to support you. **Commissioner Question:** Does the public request more of any rental options? **Staff:** Picnic shelters are number 1, indoor space is always needed. **Commissioner Question:** Regarding the scholarship question, what is the timeline for that being revamped. **Staff Answer:** It should go to the stewardship committee in June. **Commissioner Comment:** Like that Recreation Services incorporated everyone to speak. Thank you for data that is being presented, please continue share.

ITEM 4

Board Committee Reports

4a. CIP Committee

Committee Chair, Commissioner Grimmer

- Last meeting 4/25/2022
- Hales Pass construction and associated budget update
- 5/12/2022 Special meeting for reviewing bids

4b. Finance and Administration Committee

Committee Chair, Commissioner Nixon

- Last meeting 4/26/2022
- Reviewed State Auditor's findings



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

- Procurement Policy draft
- Addition of Jeff Foster for IT Security Management.
- Next meeting 5/10/2022 and State Audit Exit Interview

4c. Recreation Services Committee

Committee Chair, Commissioner Kingsbury

- Met 4/21/22
- Teen Advisory Committee and discussed plans to enhance the committee

4d. Stewardship Committee

Stewardship Committee Chair, Commissioner Hill

- Met 4/27/2022
- Capital campaign discussion
- Park Enhancement Grant (PEG) Policy
 - Should recreation opportunities be included?
 - Should there be a minimum or maximum grant amount?
 - Should funding level targets be included?
 - How should we balance the ease of application and the formalized process?
- Quarter 1 volunteer activity

4e. External Committee Reports: None

ITEM 5 Public Comments:

Betty Lilienthal provided public comment.

ITEM 6 Minutes

6a. Approval of Minutes of the April 19, 2022 Study Session

6b. Approval of Minutes of the April 19, 2022 Regular Meeting

Motion was moved to adopt the minutes as presented;

Motion was seconded;

Roll Call Vote: Motion approved unanimously, motion carries.

ITEM 7 Consent Agenda

7a. Resolution C2022-008 Approval of Vouchers

7b. Resolution C2022-011: To Ratify the Executive Director's Approval of a Contract for Emergency Electrical Repairs at the Community Recreation Center

Motion was moved to accept consent agenda presented;

Motion was seconded;

Roll Call Vote: Motion approved unanimously, motion carries.

ITEM 8 Unfinished Business: None

ITEM 9 New Business

9.1 Purchasing Resolutions Requiring One Reading for Adoption: None



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

9.2 Single Reading Resolutions Requiring One Reading for Adoption:
None

9.3 Two Reading Resolutions Requiring Two Readings for Adoption:
None

ITEM 10 Comments by Board

Commissioner Hill- The Board of Park Commissioners would like to sponsor the Bike Bash for \$2,000. Thank you to PenMet Parks Staff for Dragon Boat Races. Would like the staff to consider forming a Senior Advisory Committee.

Commissioner Kingsbury – Rotary Bark Park has had a lot of great maintenance and gravel added. Received positive public feedback while visiting Rotary Bark Park. Tubby's could use some attention and more regular maintenance.

President Nixon: Thank you Seniors for your comments.

ITEM 11 Next Board Meetings

May 17, 2022, Study Session at 5:00 pm and Regular Meeting at 6:00 pm at the Gig Harbor Civic Center - Council Chambers 3510 Grandview Street, Gig Harbor, WA 98335

ITEM 12 Adjournment Time: 7:22 PM

BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at www.penmetparks.org.

Approved By the Board on 5/17/2022

Steve Nixon, Board President

Maryellen "Missy" Hill, Board Clerk

Attest: Ally Bujacich

Submitted by: Robyn Readwin, Board Secretary